

**WASHINGTON STATE DEPARTMENT OF ECOLOGY
GRANT/LOAN/ARRA PROJECT
PROGRESS REPORT FORM**

Funding Source(s): ☐ Centennial ☐ Revolving Fund ☐ ARRA Standard Loan
 ☒ ARRA Forgivable Principal ☐ ARRA Green Reserve

General Required Information

Loan/Grant Agreement Number: **L1000027**
Project Title: **Ballard Green Streets**
Recipient Organization: **Seattle Public Utilities**
Recipient DUNS Number: **105-962-943**
Reporting Period: **January 2009 to January 19, 2010**
Date This Form Was Completed: **March 3, 2010**

Contacts:

Recipient Project Manager: **Karen York**
Recipient Financial Manager: **Melina Thung**
Ecology Project Manager: **Joan Nolan**
Ecology Financial Manager: **Bill Hashim**

Required Project Information

Actual Date Final Construction Contract Signed: **Feb 1, 2010**
Actual Construction Start Date:
Actual Construction Completion Date:
Current Percentage of Project Completed (based on the Scope of Work):

Project Location (address of where the work is happening; if no address available - needs to be the city or at minimum the county where the majority of work is happening): **Seattle, WA. 10 city blocks in the north Ballard area between NW 65th St and NW 85th St (north-south) and 31st Ave NW to 28th Ave NW (west to east) City of Seattle, King County, Washington State 98117.**

(Continued on next page)

Other Funding Sources Committed to the Project (Also identify if it is a Federal or State source):

Name of Funding Source: City of Seattle Amount: Costs above ARRA loan

Name of Funding Source: Amount:

Name of Funding Source: Amount:

ARRA Required Information

Recipient's Employment Data (for the Current reporting period only):

1. Total **number of people** hired or retained for this project:
43
2. Total **Hours Worked** by the people who worked on this project:
4681.45
3. Total **Payroll Dollars** related to the "Hours Worked" entered for #2:
\$495,060.92
4. A single paragraph describing the **types of jobs** making up the work hours for the FTE number above:
Investigation, site selection, Design, Prepare design drawings, Review, Communication and community meetings, preparation of specifications, preparation of contract documents, Public Bid Process, Award and Execution of Contract, Project management, Sepa documents, loan acquisition.

Note: *This can be reported in terms of broad labor categories, for example "Wastewater Utility Construction".*

Recipient's Contractors Employment Data (for the Current reporting period only):

1. Total **number of people** hired or retained for this project:
2. Total **Hours Worked** by the people who worked on this project:
3. Total **Payroll Dollars** related to the "Hours Worked" entered for #2:
4. Single paragraph describing the **types of jobs** making up the work hours for the FTE number above:

Note: *This can be reported in terms of broad labor categories, for example "Wastewater Utility Construction".*

(Continued on next page)

Information about Recipient's Contractors (list all contractors and sub-contractors):

Contractor Name: Paul Brothers Inc Contractor DUNS Number: 07-072-5148

Contractor Name: Contractor DUNS Number:

Contractor Name: Contractor DUNS Number:

OR those contractors or subcontractors who don't have a DUNS number can use the alternative format below instead:

Contractor Name: Address of Contractor's company:

Contractor Name: Address of Contractor's company:

Contractor Name: Address of Contractor's company:

(Continued on next page)

Required Progress Information

Task and Milestone Achievements (for current reporting period only)

Task 1 – Project Administration/Management

Activities: Manage the Project thru the preliminary and design phases which included coordinating, scheduling leading the Team; Administering the project which included maintenance of project records, obtaining permits, obtaining cost estimates, Award and Execution of Construction contract; Providing Department of Ecology (Ecology) with loan documents pertaining to project scope, schedule, progress reports and costs.

Task 2 – (Design Green Streets)

Activities: Produced a design and specifications for bio-retention cells on ten city blocks in Seattle, an engineers report; held meetings with the community, coordinated and incorporated Seattle Department of Transportation standards into the design.

Milestones: Submitted 100% Project Plans and Specifications to the Department, Final Engineering Report by Nov 16, 2009; Submitted bid package to the Department by December 31, 2009; Held two community meetings; and conducted an environmental review.

Task 3 – (title)

Activities

Task 4 – (title)

Activities

Tasks/Milestones not achieved and why

Potential Future Challenges to Performance (time delays, staff changes, etc.)

General Comments

List the cumulative totals for all numerically measurable accomplishments for this calendar year

(Example: amount of riparian area planted, length of fencing installed, technical assistance, conservation plans, etc)

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Recipient Organization: **Seattle Public Utilities**
Recipient DUNS Number: **105-962-943**
Reporting Period: **January 20 2010 to February 16, 2010**
Date This Form Was Completed: **March 11, 2010**

Contacts:

Recipient Project Manager: **Karen York**
Recipient Financial Manager: **Melina Thung**
Ecology Project Manager: **Joan Nolan**
Ecology Financial Manager: **Bill Hashim**

Required Project Information

Actual Date Final Construction Contract Signed: **Feb 1, 2010**
Actual Construction Start Date:
Actual Construction Completion Date:
Current Percentage of Project Completed (based on the Scope of Work): **26.52%**

Project Location (address of where the work is happening; if no address available - needs to be the city or at minimum the county where the majority of work is happening): **Seattle, WA. 10 city blocks in the north Ballard area between NW 65th St and NW 85th St (north-south) and 31st Ave NW to 28th Ave NW (west to east) City of Seattle, King County, Washington State 98117.**

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Name of Funding Source: Amount:

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Recipient's Employment Data (for the Current reporting period only):

1. Total **number of people** hired or retained for this project:
11
2. Total **Hours Worked** by the people who worked on this project:
153
3. Total **Payroll Dollars** related to the "Hours Worked" entered for #2:
\$12,108.66
4. A single paragraph describing the **types of jobs** making up the work hours for the FTE number above:
Prepare for third community meetings, Project management, respond to community questions,
issue Notice to Proceed, Pre-sonstruction meeting, Construction Management review of contract
documents and site visits.

Note: *This can be reported in terms of broad labor categories, for example "Wastewater Utility Construction".*

Recipient's Contractors Employment Data (for the Current reporting period only):

1. Total **number of people** hired or retained for this project:
2. Total **Hours Worked** by the people who worked on this project:
3. Total **Payroll Dollars** related to the "Hours Worked" entered for #2:
4. Single paragraph describing the **types of jobs** making up the work hours for the FTE number above:

Note: *This can be reported in terms of broad labor categories, for example "Wastewater Utility Construction".*

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Reporting Period: **February 16, 2010 to March 16, 2010**
Date This Form Was Completed: **March 31, 2010**

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Recipient Financial Manager: **Melina Thung**
Ecology Project Manager: **Joan Nolan**
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ARRA Required Information

Recipient's Employment Data (for the Current reporting period only):

1. Total **number of people** hired or retained for this project:
13
2. Total **Hours Worked** by the people who worked on this project:
226.5
3. Total **Payroll Dollars** related to the "Hours Worked" entered for #2:
\$23,108.99
4. A single paragraph describing the **types of jobs** making up the work hours for the FTE number above:
Prepare for third community meetings, Project management, respond to community questions,
Review submittals from Contractor, Construction Management site visits.

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Milestones: Submitted 100% Project Plans and Specifications to the Department, Final Engineering Report by Nov 16, 2009; Submitted bid package to the Department by December 31, 2009; Held two community meetings; and conducted an environmental review.

Task 3 – (Construction Management)

Activities: Oversee the construction of the bioretention cells to ensure that they are built per plan.

Activities

Tasks/Milestones not achieved and why

Task 4, 5 and 6 have not yet occurred. Construction will occur this summer 2010, Modeling and monitoring is being developed and Community Outreach will share data obtained from this project with officials and citizens, will incorporate findings into the long term control plan and will use data to reach out and educate citizens.

Potential Future Challenges to Performance (time delays, staff changes, etc.)

General Comments

List the cumulative totals for all numerically measurable accomplishments for this calendar year

(Example: amount of riparian area planted, length of fencing installed, technical assistance, conservation plans, etc)